

MINUTES OF CLYDESDALE CITIZENS ADVICE BUREAU ANNUAL GENERAL MEETING

Held via Zoom on Tuesday 17th October 2022 at 6pm

SEDERUNT

- Donald Gray – Director/Chair/Member
- Derrick Jess – Director/Treasurer/Member
- Roy Plenderleith – Director/Vice Chair/Member
- Michelle Mair - Manager
- Caitlyn Mair
- Cllr Richard Lockhart
- David Reid
- Harry Jamieson – Member
- Janette Young – Member
- Gail Muir
- Thomas Kennedy – Director/Member
- Robert Hume – Member
- Elaine
- Morag Fleming – Minute taker
- Sarah Sinclair – Director/Member

1.WELCOME

D Gray welcomed everyone to the meeting. A special welcome was given to D Reid, representative from South Lanarkshire Council.

2.Apologies

Apologies were received from Cllr Alex Allison, Mairi McCallan MSP, Lynne Stewart, Cllr Julia Marrs, Jamie Burgess, Angela Crawley MP, Dereck Mitchell, Cllr Poppy Corbett, Audrey Cuthbertson.

3. MINUTE OF THE MEETING OF 26th OCTOBER 2021

The minute was adopted as a true record, proposed by Morag Fleming and seconded by Roy Plenderleith.

4. MATTERS ARISING FROM MEETING OF THE 26th OCTOBER 2021.

No matters arising from the meeting.

5. PRESENTATION OF ANNUAL REPORTS&ACCOUNTS

Donald presented his report. This report reflected on the continuing challenges to the Bureau with the ongoing impact of Covid and the emerging Cost of Living Crisis with impacts these issues have had on the economy and the demand that has been placed on the Bureau. Donald acknowledged the hard work and the commitment from the full team during these challenging times to ensure that all services were maintained to all local residents and those most vulnerable within our community. Donald offered thanks to all staff and volunteers. The statistics produced for the year show that our staff dealt with 5000 clients, gaining over £1 million in benefit awards and a total of over £1.5 million in Client Financial Gains. Donald goes on to explain the plan to move away from telephone and advice work to re introducing face to face advice, from the office, but with Covid measures still in place to keep all staff, volunteers and clients as safe as possible. Donald thanked all our funders, including our core funders, South Lanarkshire Council, along with the Scottish and UK Government. Donald finishes his report by advising that this is his final year on the Bureau Board and final year of Chair – he thanks all of the support he had received over his many years. He raises the commitment and service that all managers have contributed over the years. He goes on to thank all volunteers, staff and all other Board members for their dedication and support. He goes on to thank Michelle for her great support that he has received from her over the years and wishes her the best in moving the Bureau forward.

Derrick Jess presented his report and thanked the Board for their continued support of the last financial year. Donald comments that the balance is healthy and highlighted the new Business Plan which will see the Bureau exploring opportunities, such as sourcing new premises, where we will require all the finances we have to assist with this. Donald thanked Derrick for his report.

Michelle opened the floor to questions on her report. No questions were raised. Donald thanks Michelle for her report.

6.APPOINTMENT OF DIRECTORS

Donald advised that himself and Julia Marrs have resigned. All other Board members stood down as covered in our Articles of Association. Votes from members present were taken and the members of the Board of Directors were unanimously appointed as follows:

LOCAL RESIDENT DIRECTORS:

Derrick Jess, Roy Plenderleith, and Thomas Kennedy.

VOLUNTEER WORK DIRECTORS

James Softley and Sarah Sinclair.

7.APPOINTMENT OF AUDITORS

MRA were proposed as reappointment as auditors by members.

8.AOB

Donald advises that due to a legal technicality, the resolution to adopt the new Articles of Association will take place in the near future.

Michelle thanked Donald for all of the work that he contributed over the years to help make the Bureau the organisation it is today and wishes him well in the next chapter of his life.

Roy also reflects on Donald's contribution to the Bureau and thanked Donald for the privilege of working with him on the Board and hopes that a lunch can be arranged for Donald to honour him in person. It was agreed this will be arranged.

9.CLOSE OF MEETING

D Gray thanked everyone for coming to the meeting via Zoom.